**Killygarry GAA Healthy Club Project Team**

**Terms of Reference**

**PURPOSE & RESPONSIBILITY**

 **The overall purpose and responsibility** of the Healthy Club Project Team is to ensure the successful roll-out of activities in line with the clubs aspiration to become a Healthy Club. The group will meet every eight weeks or as otherwise directed by the members.

**Membership of Project Team**

1. Our HEALTHY CLUB PROJECT TEAM SHALL CONSIST OF not less than four and not more than eight members.
2. Membership shall include the following representation: Club Health & Wellbeing Officer, Designated Healthy Club Project Leader, Member of the Club Executive, Children’s Officer, Coaching Officer & Community Representative. Additional members may be drawn from those with an interest in the area of health & wellbeing and/or relevant skill sets
3. Healthy Club Project Team meeting shall be minuted for reporting and evaluation purposes. Secretarial duties may be rotated between project team members.
4. At least one (and not more than two) member(s) of the Healthy Club Project Team shall represent the club at the Provincial Forums and the National Health & Wellbeing Conference.

**HEALTHY CLUB PROJECT TEAM COMMITMENTS**:

1. To inform Club Executive of and engage them in the Healthy Club process
2. To appoint a Healthy Club Project Leader – Be the champion for the project within the club and the link to the Club Executive.
3. To appoint Healthy Club Project Administrator(s) – who will manage the clubs online Healthy Club Management Portal as well as coordinate the other administrative needs of the Healthy Club Project Team.
4. To work towards achievement of the Healthy Club Criteria and to implement a healthy club action plan based on the Healthy Club principles, as well as any needs identified by the club.
5. To review participation in the Healthy Club Project after the recommended period.

NOTE: The terms of reference for the Healthy Club Project Team are subject to change and may be updated periodically.

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Club Chairman: Andreas McGovern