



Administrators Code of Conduct

Individual and collective integrity is fundamental to the protection and promotion of the GAA's reputation. Any person holding a position in the GAA at any level is expected to carry out their role in a manner that is fair, honest and independent.

All Association members must ensure that their actions do not bring the Association into disrepute.

It is essential that officers recognise conflicts of interest (or conflicts of loyalties) when they arise and have the necessary skills and framework to deal with such conflicts appropriately.

The key principals of integrity are:

- Being honest, fair and independent.
- Understanding, declaring and managing conflicts of interest and conflicts of loyalties.
- Protecting and promoting our organisation's reputation.

Members of the Killygarry GAA Management Committees/Club Executive should seek to establish an ethical culture consistent with the general ethos of the GAA and should be expected to apply the same ethical standards to every person and situation.

Killygarry GAA Management Committee members should recognise that although they may be elected or appointed by a particular unit their role on the Committee is not merely to represent the interests of that unit. They have a duty to serve as a leader and to promote the aims of the Association.

Killygarry GAA adopts a child centred approach and philosophy in the running of the club to ensure that those working with children and young people are at all times provided with a quality sporting and social programme, by working to an agreed philosophy and set of standards. Specifically, all administrators should be aware of the National GAA. Camogie, LGFA, Handball and Rounders Code of Behaviour (underage) which has been adopted as a Club Policy and must be adhered to by all members, including administrators. This document can be downloaded from the Club

website. Enforcement of this conduct is the responsibility of every member and any queries about this code should be referred to the Child Protection Officer or the Club Chairperson.

All Killygarry GAA Committee members should ensure that they:

- Respect the rights, dignity and worth of all and treat everyone equably.
- Do not exert undue influence to obtain personal benefit or reward.
- Strive to attend all meetings, sending apologies to the chair for necessary absences.
- Prepare for the meeting by reading the agenda, papers and any emails before the meeting.
- Respect the confidentiality of all Committee meetings.
- Talk to the chair before the meeting if you need to clarify anything.
- Arrive on time. Stay to the end.
- Participate fully in the meeting.
- Listen to what others have to say and keep an open mind.
- Contribute positively to the discussions.
- Try to be concise and avoid verbose contributions.
- Help others concentrate on the meeting. Discourage side conversations.
- Have the best interests of the organisation in mind at all times
- Draw attention to any potential conflicts of interest that may arise in the meeting.
- Fulfil any responsibilities assigned to you at the meeting and be prepared to report back on your progress at the next meeting.

Signed _____

Club Chairman

Approved by Management Committee meeting on