



## **REMIT AND RESPONSIBILITIES OF KILLYGARRY GAA CLUB SENIOR MANAGEMENT COMMITTEE (EXECUTIVE COMMITTEE)**

- The business and affairs of the Club shall be under the management of an Executive Committee, and it shall be the controlling body of the Club.
- The Executive Committee (with the exception of the Childrens Officer) shall be elected by Full Members present at an AGM and shall hold office for one year or until the following AGM, whichever is sooner.
- The appointment of the Childrens Officer/Designated Officer shall not be an elected position. The holders of these officer posts shall be appointed by the Executive Committee. The Childrens Officer, once appointed, shall automatically be deemed to be a member of the Executive Committee.
- The Executive Committee shall be comprised of the Chairperson, Vice-Chairperson, Treasurer, Asst. Treasurer, Secretary, Asst. Secretary, Registrar, Childrens Officer, PRO, Club Development Officer, one Players' Representative, and at least five other Full Members.
- The Chairperson and Secretary of the Ladies Football Committee or sub-committee as the case may be, or their nominees shall be co-opted onto the Executive Committee.
- Nominations to serve on the Executive Committee shall be by any two Full Members whose membership fees are paid up to date in accordance with Rule 6.2 of the Club Constitution and who are not suspended or disqualified under the Constitution and Rules or the Official Guide.
- The Players' Representative shall have participated as a player for the Club within the previous 48 weeks.
- The Executive Committee, including the Players' Representative, shall be elected by the Full Members present, entitled to vote and voting at the Annual General Meeting.
- Only Full Members whose Membership Fees are paid up to date in accordance with Rule 6.2 of the Club Constitution and who are not suspended or disqualified under the Constitution or Rules or the Official Guide shall be eligible for election to the Executive Committee.
- The outgoing Executive Committee shall conduct the Annual General Meeting.

- The Executive Committee shall hold office until the conclusion of the following Annual General Meeting.
- The Executive Committee shall meet at least nine times annually and nine shall constitute a quorum at a meeting. For the purposes of day to day running of the Club, a sub-committee comprising the Chairman, Secretary and two other members of the Executive Committee may be convened to make decisions between meetings.
- The Chairperson, when present, shall preside over all meetings of the Executive Committee; in his absence, the Vice-Chairperson shall preside.
- If both the Chairperson and the Vice-Chairperson are absent, the Committee shall elect a member present to preside at the meeting.
- The Secretary shall record the minutes of each meeting.
- The minutes shall specify the date of the meeting, those present, and a brief account of the meeting, and shall be read to the next meeting.
- Such minutes, if agreed as being accurate or having been appropriately amended, shall be signed by the Chairperson and Secretary, having been first proposed and adopted.
- The Executive Committee shall have the sole right to appoint Sub-Committees, as required.
- The Executive Committee shall define the duties of such Sub-Committees, and retain control in all matters and activities which it considers of importance to the general welfare of the Club, including the disposal of any funds in the hands of such Sub-Committees.
- The Executive Committee shall have power to nominate the Chairperson of such Sub-Committees.
- The Chairperson, Vice-Chairperson, Secretary and Treasurer of the Executive Committee shall be ex-officio members of all Sub-Committees.
- The Executive Committee shall have power from time to time to make, alter and repeal all such regulations as they deem necessary, expedient or convenient for the proper conduct and management of the Club, and in particular, but not exclusively, they may by such regulations set out:-
  - The terms and conditions upon which guests, children of members of the Club and visitors shall be permitted to use the premises and property of the Club;
  - The times of opening and closing the pavilion, grounds and premises of the Club, or any part thereof;
  - The conduct of members of the Club in relation to one another;
  - The setting aside of the whole or any part or parts of the Club's premises for any particular time or times, or for any particular purpose or purposes;
  - The imposition of fines for the breach of any of the Club rules or regulations.

- And generally all such matters as are commonly the subject matter of the Club rules.
- Procedures for control/approval/authorisation of expenditure
- The Executive Committee shall adopt such means as they deem sufficient, to bring to the notice of members of the Club all such regulations and all alterations and repeals.
- All such regulations, so long as they shall be in force, shall be binding upon all members of the Club, provided nevertheless that no regulations shall be inconsistent with or shall affect or repeal anything contained in the Club Constitution and Rules or the Official Guide, and that any regulations may be set aside by a special resolution of a General Meeting of the Club.
- Each Full Member shall have the right to be heard by the Executive Committee upon any complaint or representation sent by him, in writing, to the Secretary.
- A Special meeting of the Executive Committee may be called
  - by the Secretary or
  - by the Secretary, for a date not more than seven days from the date of the receipt by him of a requisition duly signed by four members of the Executive Committee.
  - Such requisition shall set out the purpose for which the special meeting is required.
- Any member of the Executive Committee who shall have absented himself from three consecutive meetings, without reasonable explanation, shall be deemed to have resigned from the Executive Committee.
- Should any member of the Executive Committee resign, be deemed to have resigned, or his position otherwise lapse, the remaining members of the Executive Committee shall, at their discretion, have the power to fill the vacancy, by co-opting a replacement from the body of the Full Membership.
- The service of any member so co-opted on to the Executive Committee shall not be reckoned in calculating the seniority of such member, if subsequently elected to serve on the Executive Committee.
- The election of a Senior Team Manager shall be made by the Executive on a recommendation from an Executive sub-committee, comprised of the following: Chairperson, Secretary, Treasurer, a member of the Executive appointed from within the Executive and three players nominated by the players, one of which shall be the Players' Representative as elected at AGM. The candidate must be proposed and seconded by a member of the Executive Committee. The sub-committee shall make a recommendation to the Executive after meeting candidate(s). The Executive shall or shall not ratify the appointment or make recommendations to the sub-committee to reconsider